

# Woodburn



**Adequately sized for current service demands**

Yes  No

**Overall building condition**

1  2  3  4  5

Scale: 1 = Poor to 5 = Good

**Site allows for future expansion**

Yes  No

**Renovation and/or expansion can meet 10-year service demand**

Yes  No

One of the first deposit stations in rural Allen County opened at the Stuckey Brothers store in Woodburn in November 1921. Because of high demand for books, the library created two more deposit collections over the next two years. In 1925, a reading room opened with one of the depository collections in the Town Hall, and in three years it reopened in a separate building. By 1933, it was formally known as the Woodburn Branch Library. The building was remodeled in 1980 and again in 1989. It was later slated for demolition, and a new building opened in 2003 at 1701 State Road 101 North.

## GENERAL INFORMATION

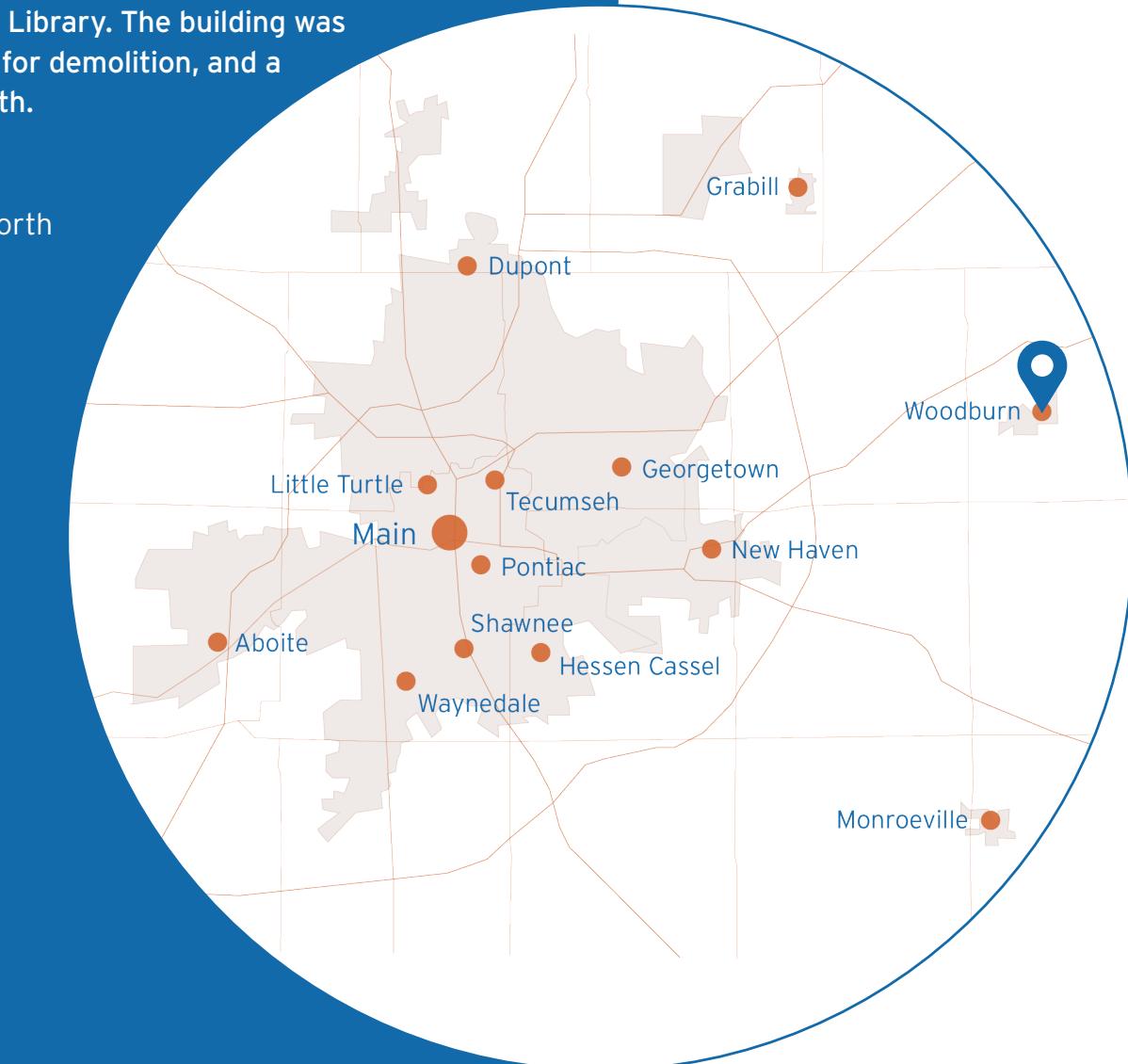
Address	4701 State Route 101 North Woodburn, IN 46797
Building Size	8,200 SF
Site Area	1.81 Acres
On Site Parking	33
Year Built	2003
Original Architect	--

## MANAGEMENT INFORMATION

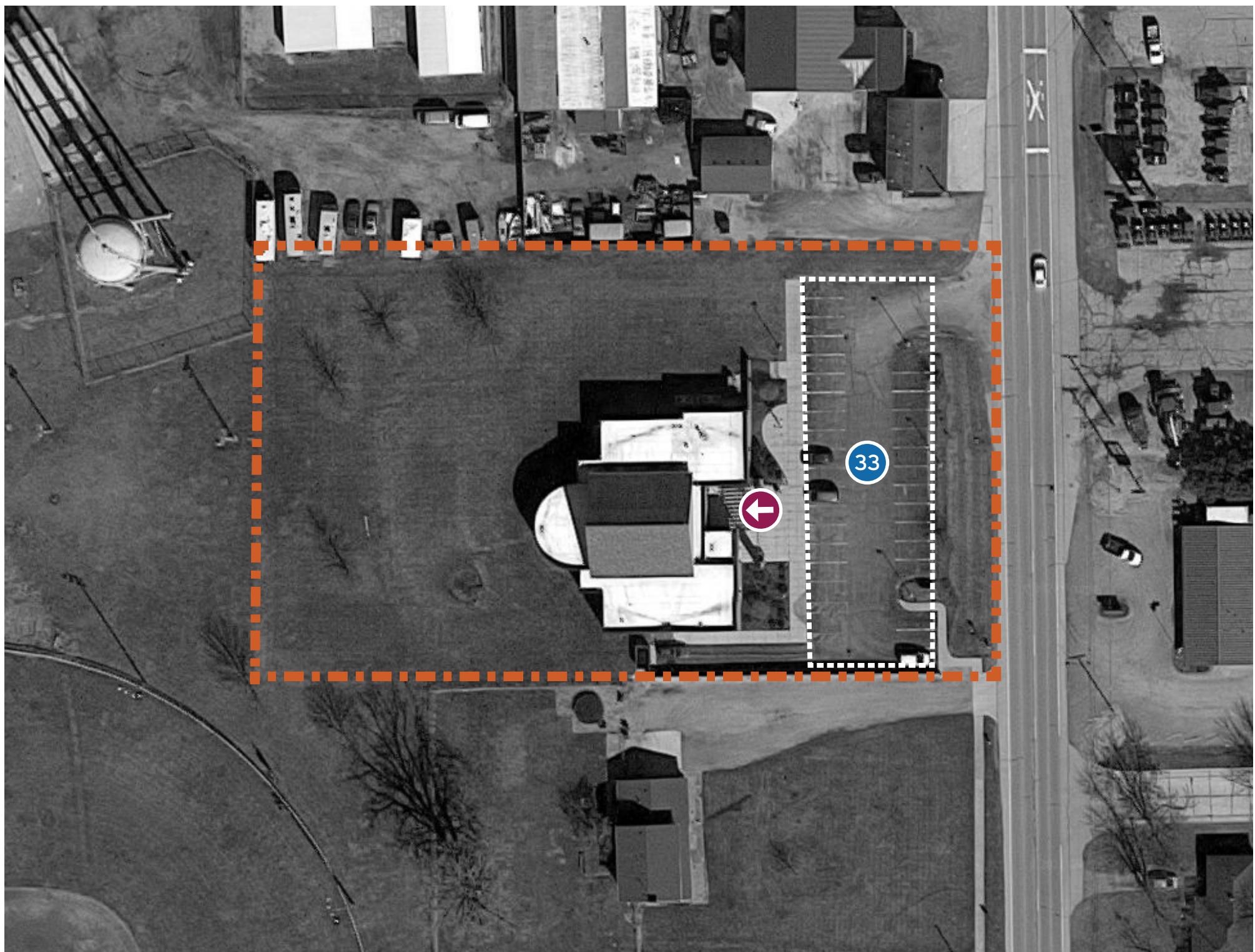
Population Served (4 mile)	3,664
Days Open	6 / week
Hours Open	41 / week
Full Time Staff	2.25

## STATISTICS 2020

Door Count	11,148
Programs	16
Program Attendance	185
Collection Size	22,720
Circulation	20,816
Computer Usage	9



Regional Location Map



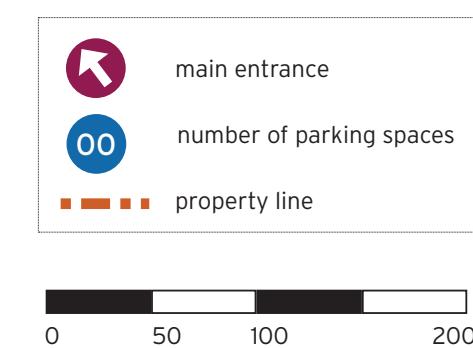
 Site Plan

## SITE

The branch is easily visible from State Route 101 in Woodburn, and it projects an adequate presence as a library. The library property includes 33 parking spaces, with easy access from the main road and good access to the library.

The site includes ample green space, particularly to the north and west, none of which has been developed for exterior programming. There is a storm detention area in the lawn west of the branch which limits some of the potential use. The property could accommodate expansion, most easily to the north.

The exterior book return is immediately adjacent to the main entrance. There is a convenient location for deliveries from the exterior near the dumpster enclosure, but no ramp for hand carts to get onto the sidewalk.



## BRANCH CONDITION

The building was completed in 2003, with no major capital improvements since the original construction.

Major systems notes are informed by a January 2020 Trane Energy Contracting systems audit, as amended by ACPL facilities staff where applicable:

- The major equipment is in good condition.
- The system includes central DX VAV air handling units served by boilers.
- Water heater is 16 years into a 15 year expected useful life and will soon need to be replaced.
- The boiler is 15 years into a 25 year expected useful life.
- The split system is 17 years into a 15 year expected useful life and will soon need to be replaced.
- The motor for the air handling unit is 15 years into an 18 year expected useful life. ACPL has entered into a maintenance agreement to attend to these.
- Lighting is fluorescent throughout, no LED upgrades to date.

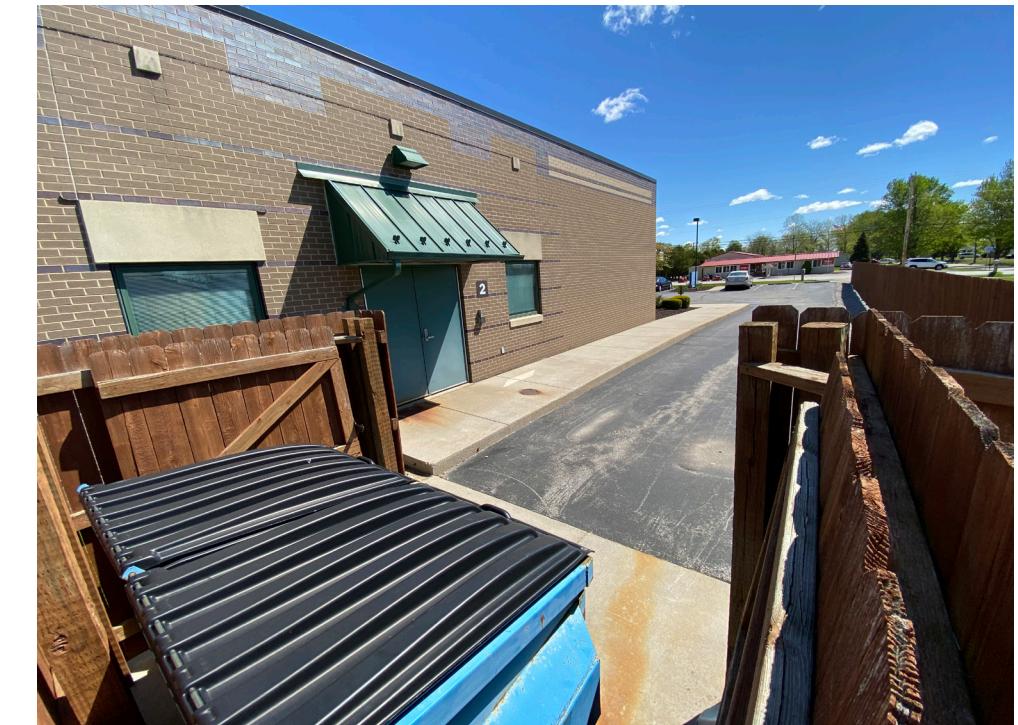
Additional observations:

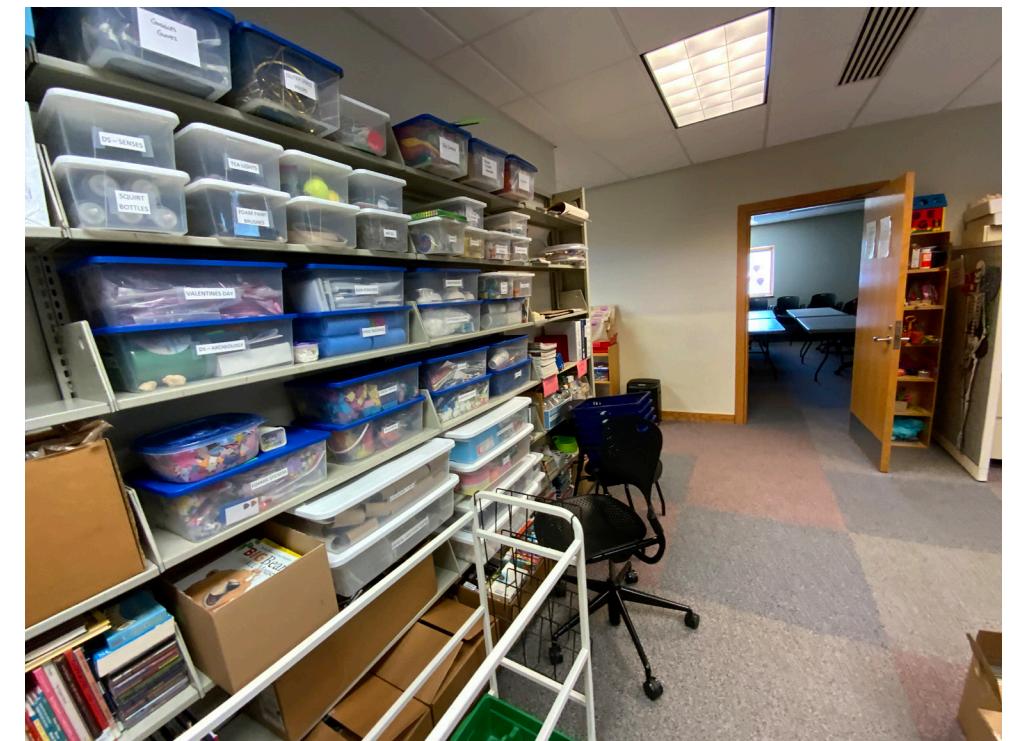
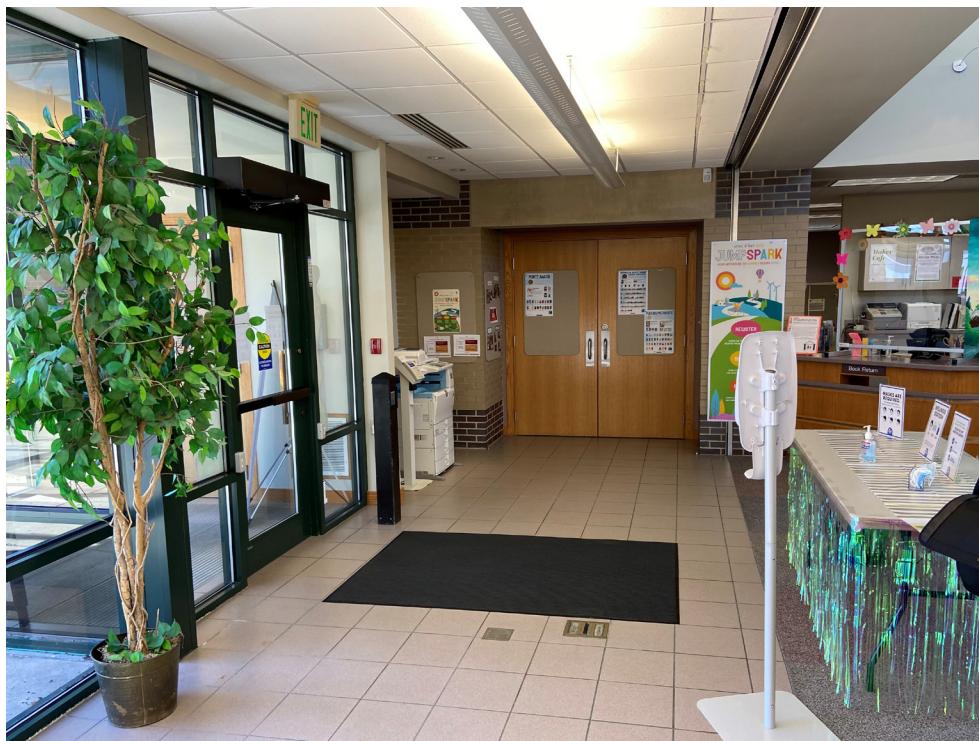
- The exterior building envelope is in good condition and is well-maintained. One small area of exterior siding was observed to be missing from the west side upper roof.
- Finishes are mostly original to the building and are generally well-kept but showing signs of age.
- The men's restroom is indicated as ADA compliant but is not. The adjacent Family Restroom accommodates ADA needs.



**"The Children's Area. There just isn't enough room for materials or an early literacy space. The shelves are also too close to together and you can barely fit a stroller. The tables also in the area are too tall or too short. There aren't many places one can plug their device into to charge."**

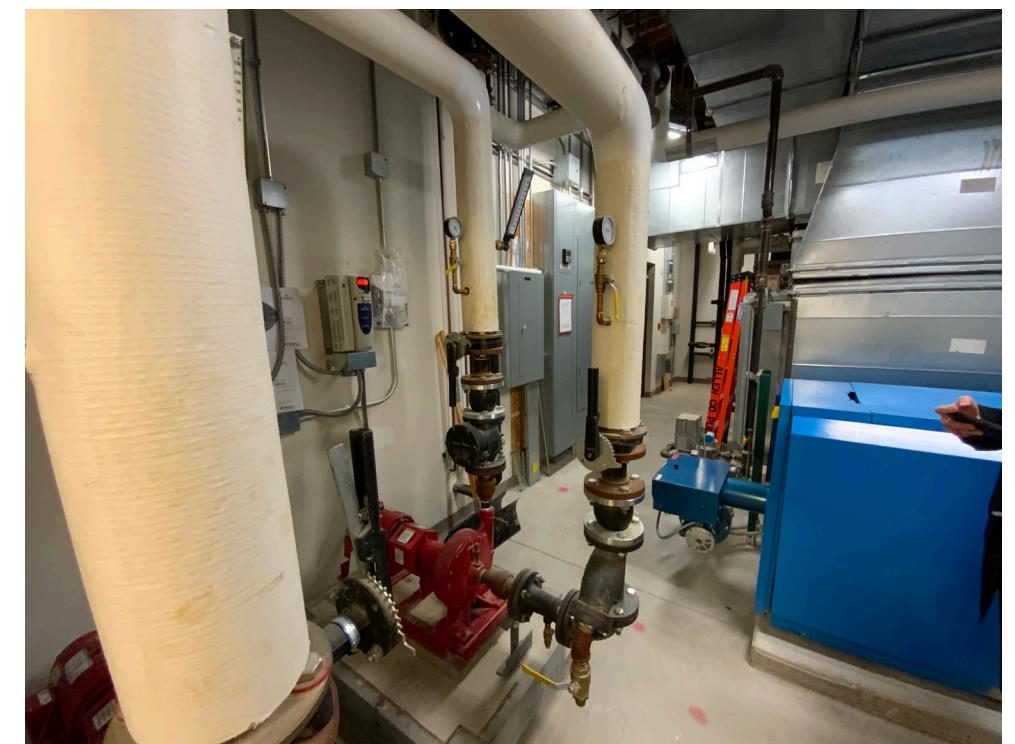
*Staff Survey Response*



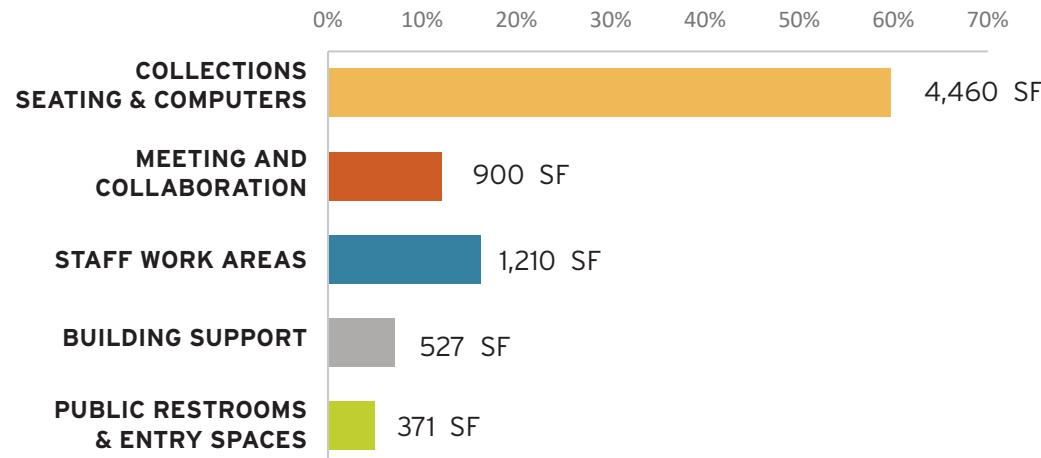


**"My least liked part about the staff area is the Circulation desk. It takes a lot of time to walk around and if we have a runaway toddler trying to leave we have to go around the desk to get to the door. That takes a lot of time and gives the child a chance to run."**

*Staff Survey Response*



# SPACE ALLOCATION





## FUNCTIONALITY

Woodburn is small, but adequately sized for the community served and volume of use.

- The branch layout is a simple and straightforward, and generally flexible except for the size limitations.
- The meeting room is approximately 550 SF and is undersized for larger groups. It includes an adequate presentation wall but storage is shared with custodial staff and inadequate for the building.
- The building was designed to accommodate after-hours meetings with restroom access.
- There is a family restroom which is a plus, although it is located far from any public service areas.
- The children's space is small but located along the curved west side of the building, limiting flexibility. There is not adequate space for interactive play in addition to collections.
- The young adult space is small and not acoustically separated from the rest of the space, and does not get much use in this branch.
- A small study room and adjacent computer room are adequately designed but not optimally located and not often used.
- The layout of the branch does not adequately separate quiet and loud spaces.



## EFFICIENCY

- The circulation service point is appropriately sized but inflexibly configured. It does not allow staff access to the entrance side of the branch, and the space on the west side of the desk is large enough that patrons sometimes walk into staff areas.
- There are good sightlines from the main service point through the library.
- The branch manager office is in good proximity to staff with good views to the branch and connectivity to staff workspace.
- The staff work area is small but adequate for the staff except for a lack of storage.
- The breakroom is adequate and will be well-used with recent hours and staffing changes.

**"I would love to see the meeting room be larger and have a door that leads to outdoors. It's not uncommon for us to have programs where 100 people wish to attend, but our meeting room is unable to accommodate that."**

*Staff Survey Response*

# TECHNOLOGY

## Building Technology Infrastructure

- There are enough wired network connections for all library computers.
- There are not enough power outlets for charging mobile devices such as laptops and cell phones.
- The existing power outlets are not easy/comfortable for patrons to access.
- The existing space can accommodate expansion of power access needs.

## WiFi

- The existing WiFi covers bandwidth needs for the library's computers.
- The existing WiFi covers the physical space of the library for current usage.
- The existing WiFi covers the needs of users outside the library building.

## Patron Computing

- There are no public computer stations with capabilities to support those with visual, auditory, or physical impairments.
- The Children's area does not have collaborative computing space for caregivers and children.

## Staff Computing

- There are not adequate computers or devices for all staff members.
- The existing printers/scanners/photocopiers are adequate for use by staff.
- The existing phones are adequate for work needs.

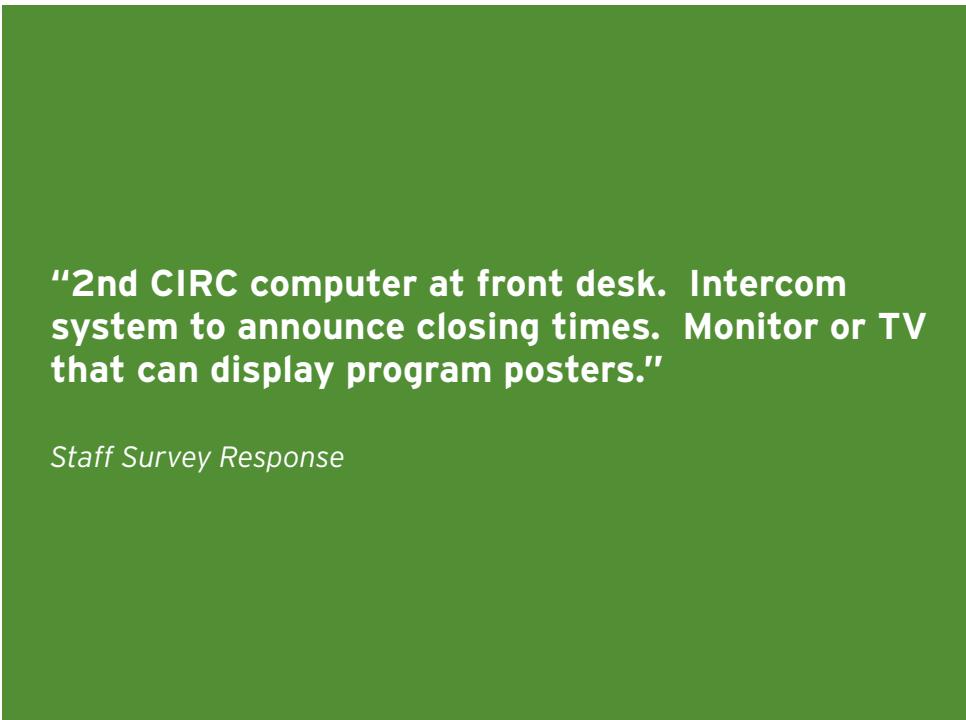
## FF&E

- There are usually enough public computers to meet demand.
- There is a designated computer lab.
- There is adequate space at computer stations for patrons' items.
- There are no collaborative computing spaces.
- The library does not have at least one (1) ADA compliant public computer workstation.
- The Children's area does not have space for adult caregivers to work while supervising children in their care.
- There is no assistive listening technology in public meeting room.
- The audio/visual facility in meeting/study rooms meets patron needs.



**"More accessible outlets."**

*Staff Survey Response*





**"I would make the teen area more welcoming to them. Right now it looks as though they were an afterthought when the building was laid out. However, if we were to make the teen area more interesting by adding color and more modern seating we would be able to increase teens use."**

*Staff Survey Response*



## AMBIANCE

- The site is rural and the building design fits well into the context.
- The exterior entrance includes a large overhang which makes the entrance obvious, and welcoming.
- Furnishings and finishes are in decent shape for their age but lack color, there is little differentiation between adult and children's spaces.
- The acoustics can be problematic; loud and quiet spaces are not separated.
- The windows and clerestory at the central high ceiling space provide good natural light, although glare is a problem at certain sun angles.
- The layout makes wayfinding straightforward given the open nature of the building, but there is little signage to support navigation.